

**OXFAM**

**INVITATION TO TENDER**

**TENDER REFERENCE: TD 17/006/ABV-NG**

**TENDER TITLE: FRAMEWORK AGREEMENT FOR THE SUPPLY OF GOODS AND SERVICES  
(ADAMAWA, ABUJA AND KEBBI STATES)**

**DATE: 27/02/2017**

Oxfam is a registered International Non-Governmental Organization. It is a member of Oxfam International, an international confederation of 18 organisations working together in 98 countries with partners and other allies around the world. Oxfam focuses its activities on providing a comprehensive response to poverty, working cohesively in the four areas that constitute its identity; development cooperation, humanitarian action, fair trade, social mobilization, campaigns and education for global citizenship.

Oxfam is conducting an open tender process within Nigeria and invites your submission of a tender to provide Oxfam, within their requirements for goods and services as detailed below.

Lot 1: Stationeries & Consumables

(a) Stationeries

(b) Cleaning items & Beverages

Lot 2: Hotels and conference room

Lot 3: Goods & services

(a) Generators maintenance and repair

(b) Fuel & Diesel

Lot 4: Vehicle rental services

Lot 5: Maintenance Services

(a) Office electrical maintenance

(b) Office air conditioning system maintenance

Lot 6: IT consumables

Lot 7: Furniture

Tender dossier can be obtained by interested parties by sending an email to [oxfamlogistics@oxfam.org.uk](mailto:oxfamlogistics@oxfam.org.uk) with 'Request for Tender Dossier – TD 17/006/ABV-NG' as the subject. Any request for the tender dossier made by other means will not be honoured. The deadline for the collection of the Tender Dossier is **8<sup>th</sup> March, 2017 at 12 Noon**. Requests for clarification may be submitted by email to [oxfamlogistics@oxfam.org.uk](mailto:oxfamlogistics@oxfam.org.uk) until the **9<sup>th</sup> March, 2017 by 5pm**.

The deadline for submission of tenders is **17<sup>th</sup> March, 2017, at 12 noon** upon conditions in the tender dossier.

Oxfam does not bind itself to award the tender to the lowest offer and reserves the right to accept the whole or part of the tender.

We look forward to receiving a tender from you and thank you for your interest in our account.

**OXFAM Logistics Department**